



Dear International Agency or Prospective Family:

I would like to thank you for your interest in Northside Christian Academy. Your interest in a Christian education is commendable. Beyond academic excellence, Northside Christian Academy endeavors to touch the hearts of our students. We do find host families for our international students; the monthly host family stipend is \$900. Below is a list of directions on how to apply to NCA for an international student. International students must have approval from our International office prior to submitting an online application. **All new international students must arrive in Charlotte no later than August 1, 2018, as they must take their entrance test and interview prior to the start of school.**

**Step I: Submit the following documents via email to [pamela.starkey@northsidecharlotte.com](mailto:pamela.starkey@northsidecharlotte.com)**

- Last two years of grades, including grading scale (translated)
- Math, English and Administrator's Recommendation (Grades 7-12)

**Step II: Schedule a Skype Interview**

- Please email to schedule a Skype interview, interviews are conducted U.S. EST
- Skype ID: momstarkey

**Step III: Submit additional required admissions documents**

- Immunization record
- Passport
- Health Insurance Card

**Step IV: Submit an INTERNATIONAL OnLine Application at [ncaknights.com/Admissions](http://ncaknights.com/Admissions)**

- The on-line Application includes the Tuition Payment Contract, Family Covenant, and \$300 Registration Fee (non-refundable).

**Step V: Admissions Testing**

- As part of the admissions process, Northside administers an Assessment Test to all new students. International students must take this test on our campus in early August. The \$110 new student testing fee should be paid online once the student registers for the test.

**Step VI: Interview with Principal**

Lastly, the student's guardian will be contacted to schedule a host parent/student interview. At least one host parent (preferably both) must be present at the interview. This interview will consist of: reviewing the Student Application and Assessment Results; acquainting each guardian/student with our school policies; explaining the specifics of the respective grade-level curriculum.

With Warmest Regards,

Pamela Starkey

International Student Program Director

704-602-2239

[pamela.starkey@northsidecharlotte.com](mailto:pamela.starkey@northsidecharlotte.com)