



(Before School and After School Care) 333 Jeremiah Boulevard Charlotte, NC 28262
Mrs. Angela Hicks 704-598-9665

2017-18 KIDZONE FINANCIAL CONTRACT

Financially Responsible Parent/Guardian Information (please print):

Parent 1 _____ Phone: (____) _____ - ____ Email Address: _____
(Title) (First) (Middle Initial) (Last)

Parent 2 _____ Phone: (____) _____ - ____ Email Address: _____
(Title) (First) (Middle Initial) (Last)

Address: _____
(St. Address or P.O. Box) (City) (State) (Zip Code)

Student Enrollment (Kindergarten to 6th grade) Information (please print):

Students: _____	Grade: _____	Allergies/ Medical Conditions: _____
_____	_____	_____
_____	_____	_____

Approved Persons other than listed above who may pick my child(ren) up from NCA Kidzone: (age 16 and over)

Name: _____ Cell Phone: _____ Relationship to student: _____

Name: _____ Cell Phone: _____ Relationship to student: _____

Name: _____ Cell Phone: _____ Relationship to student: _____

PLEASE READ:

Kidzone is available for students in K5- 6th Grade. A 30-minute study hall is scheduled for 4th-6th grades on Monday, Tuesday, and Thursday. Due to the individual needs of the K5 – 3rd grades, we do not provide a study hall time. Each group will be given playground time weather permitting, and classroom time for group games and various indoor activities. *Please note, Kidzone is not a structured program.* Our focus is more on social interaction than extended academics. Flags are used to identify grades at different locations around campus.

➤ **Red Flag – Kindergarten (K5-1); Green Flag – 2nd & 3rd Grades; Orange/Gold Flag – 4th – 6th Grades**
Please look for your child’s flag when arriving on campus.

Security – It is our desire to ensure the safety of every student here at Northside.

- Students that are not picked up in car line will be brought to Kidzone for snack in the Cafeteria (B-Wing). At 3:10 students will be signed in to Kidzone care. **K5 must be picked up by 2:50 and 1st – 6th must be picked up before 3:10 or you will be charged.**
- **Once signed in to Kidzone, no one under the age of 16 will be permitted to sign a child out.** Mrs. Hicks must be notified in writing if someone not listed will be picking up your child. You may contact Mrs. Hicks at angela.hicks@northsidecharlotte.com or call 704-602-2204.

School Closing and Half Day Care: RenWeb will be available to register your child(ren) for ½ day and full day school closings. We will notify parents via email when the forms for these days are up and running. Please register as soon as possible, so that we may be able to staff accordingly. A written application is not needed for these days. Please refer to the Financial Policy for ½ day and full day rates.

STATUE OF LIMITATIONS: A parent has 30 days to contest a child’s attendance from date of billing to date of question. All statements with charges are available 24/7 on Parents web. Please review these statements regularly.

I have read, understand, and agree to comply with Northside Christian Academy Kidzone Rates, **Fees & Financial Policy contained on the reverse side of this contract.** I understand that my financial responsibility is one of the key factors in maintaining a quality Christian environment for my child/children, and that my cooperation enables Northside Christian Academy to maintain a positive Christian testimony by having necessary funds to meet its financial obligations in a timely manner. I understand that report cards, access to Parent’s Web, Kidzone attendance privileges, and release of academic records may be withheld for past due or unpaid Kidzone balances.

Parent or Guardian

Date

Parent or Guardian

Date

KIDZONE



NORTHSIDE
CHRISTIAN ACADEMY

(Before School and After School Care)

333 Jeremiah Boulevard

Charlotte, NC 28262

704-598-9665

Kidzone provides supervised care to 5K-5th grade Northside Christian Academy students before (up to 7th grade) and after school hours, school holidays, teacher workdays (up to 7th grade), Teacher Convention closings, Fine Arts Competition closings, and early dismissals, with the following exceptions: New Year's Day, Good Friday, Memorial Day, Labor Day, Thanksgiving (2 days), Christmas week, and NCA closings for inclement weather.

Kidzone opens at 6:30 A.M. and students are dismissed to their school classrooms at 7:45 A.M. After school care is provided from school dismissal until 6:00 P.M.

2017-18 RATES

(Effective August 16, 2017)

5K – 7th	Before School (6:30 AM – 7:30 AM)	Weekly Fee ONLY	\$25.00 per week
5K full day – 6th	After School (3:00 PM – 6:00 PM)	Weekly Fee ONLY	\$50.00 per week
5K full day – 6th	Early Dismissals	Pre-Registered Daily Fee	\$20.00 per day
5K – 6th	After School (3:00 PM – 6:00 PM)	1 Day attended	\$15.00
5K full day – 6th	Early Dismissals – Drop In	Not Registered Daily Fee	\$30.00 per day
5K– 7th	School Holidays	Pre-Registered Daily Fee	\$30.00 per day
5K– 7th	School Holidays – Drop In	Not Registered Daily Fee	\$40.00 per day

KIDZONE FINANCIAL POLICY

ENROLLMENT: School policy requires all students attend supervised care if dropped off early or left late. Even in an emergency, Kidzone provides that care, not the Elementary Office or the classroom teacher.

EARLY DISMISSALS AND SCHOOL HOLIDAYS: Pre-registration is suggested for Early Dismissals and School Holiday Kidzone attendance. The fee for students who are not pre-registered (48 hours prior) is an additional \$10 per day.

CANCELLATION FEE: If you have preregistered your child for Early Dismissal or Full Holiday Care, we have staffed accordingly. You will incur a fee of \$10 for Early Dismissal no show and a fee of \$15 for Full Holiday no show. You must cancel your reservations in writing to angela.hicks@northsidecharlotte.com 48 business hours before the event to be released from this charge.

CHARGES: Charges are weekly, not daily, for before and after care, except for early dismissals and school holidays. To avoid PM charges, students must be picked up by 3:00 PM, or pay \$50.00 for that week's after school care. To avoid AM charges, students must be dropped off after 7:30 AM, or pay \$25 for that week's before school care. However, before/after school charges are pro-rated for weeks with teacher workdays, early dismissals, school holidays, or school closings for inclement weather. Billings in those instances are based on the number of days Kidzone was available that week.

PAYMENTS: Charges are posted to student accounts weekly, but are due by the 15th of the following month. Parents may access their family's account balance via the school's website www.Renweb.com. Online payments may be made on line at NCAKNIGHTS.com / quicklinks / Online payment. Please choose AEL/NCA Fees Acctg. System to pay your Kidzone balance. Checks and Cash may be made at the AEL or NCA Business office. It is important to note your Family Id and child's name on payment. Never place cash in the drop box. Returned payments incur a \$29 NSF fee.

LATE PAYMENTS: Late payment incurs a \$10 fee per student. Access to **ParentsWeb**, report cards and school records may be withheld for delinquent payments. Students whose accounts are more than 30 days past dues will lose Kidzone privileges.

TAX REPORTING/RECEIPTS: Please use your on-line statements through ParentsWeb or cancelled checks or cash receipts for tax reporting. Our TAX I.D. NO. is 56-0787452.

OFFICE HOURS: The NCA/AEL Business Office is located in the Academy for Early Learning Building. Communications can be made via email Jennifer.ficklin@northsidecharlotte.com or 704-598-9667.

HOLIDAYS/CLOSINGS: We are closed New Year's Day, Good Friday, Memorial Day, Labor Day, Thanksgiving (2 days), Christmas week, and NCA closings for inclement weather.

LATE PICK-UPS: We close promptly at 6:00 P.M. The late pick-up fee is \$15 per child for every 15 minutes thereafter.

RETURNED CHECKS: The fee for a returned check is \$29.